|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 **SCHOOL / COLLEGE:** | | |  | | | | | | | | | | | | | |
| *2* **Nominee:**  *(full name)* | | |  | | | | | | | | | | | | | |
| 3 **Address:** |  | | | | | | | | | | | | | | | |
| 4 **Occupation:** |  | | | | | | | | | | **Employer:** | |  | | | |
| 5 **Contact:**  (Telephone) | *Home:* |  | | | | | *Mobile****:*** | | |  | | | *Work****:*** |  | | |
| *Email:* |  | | | | | | | | | | | | | | |
| 6 **Congregation:** |  | | | | | | | **Denomination:** | | | |  | | | | |
| 7 **Skill set / experience brought to governance (attach statement)** | | | | | | | | | | | | | | | | |
| 8 **Is the nominee related to any paid member of the school staff (F/T, P/T or Casual)? YES / NO** | | | | | | | | | | | | | | | | |
| 9 **Summary of service in congregation, parish or wider church (attach statement)** | | | | | | | | | | | | | | | | |
| 10 **Summary of community service (attach statement)** | | | | | | | | | | | | | | | | |
| 11 **Name of council member being replaced:** | | | | | | | | |  | | | | | | | |
| 12 **School / College Council referee contact:** | | | | *Name:* | |  | | | | | | | *Contact details:* | |  | |
| 13 **Is the nominee a communicant member of the LCA?** **YES / NO** | | | | | | | | | | | | | | | | |
| 14 **If NO**, **please** **attach** the following in support of this nomination:   * *A brief summary, outlining circumstances leading to the request for appointment of a non-Lutheran to this District School / College Council:*   1. *identifying their specific expertise*   2. *describing the process used to locate a Lutheran with those skills*   3. *declaring that no suitable Lutheran member is available and that governance will be compromised by the vacancy not being filled.* * *Copy of the resolution by the Council seeking to appoint this nominee* * *Statement confirming that the nominee has committed to uphold the mission and subscribe to the objects of the governing body.* * *Letter of endorsement from the nominee’s current minister.* | | | | | | | | | | | | | | | | |
| **SIGNATURES** | | | | | | | | | | | | | | | | |
| 15 **Nominee** | | | | | *Signature* | | | | | | | | | | | *Date* |
| 16 **Endorsed by School/ College Council Chair** | | | | | *Please print name and include Signature* | | | | | | | | | | | *Date* |
| 17 **Signature of Pastor of home Congregation:** | | | | | *Please print name and include Signature* | | | | | | | | | | | *Date* |
| 18 **Forwarded by Principal** | | | | | *Signature* | | | | | | | | | | | *Date* |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **LEQ & LCAQD Use Only** | | | | | |
| 19 **CLEQ** endorsement (referee check, including blue card check, conflict of interest, skill balance) | Date: | District Church Council endorsement: | Date: | Term: - No. of Years |  |
| Res. No: | Res. No: | Synodical Expiry Date |  |
| Executive Director LEQ (signature) | | | | Commencement Date: | |
|  | | | | Date: | |
| 20 **Nominations Committee** **recommendation**: | Date: | Chair of Nominations Committee:  (signature) | | | |
| 21 **LCAQD distribution of appointment letter:** | | * Copy to Chair of School / College council (date sent): | | | |
| * Nominee (date sent) | | * Copy to LEQ (date sent): | | | |